



Salt Lake City - Division of Transportation
Private Street Lighting Checklist



Neighborhoods interested in developing a private lighting project for their block will need to complete the following task items, at a minimum. This list is provided to assist neighborhoods. There are many steps involved in successfully organizing a private lighting plan. The number of steps is different in each case due to how the neighborhood chooses to organize, plan their lighting and pay for the construction and ongoing maintenance.

Develop lighting design and layout.

The City requires at a minimum six street lights per standard block including an intersection light. The lights shall be evenly spaced as best as possible across the block. The lights shall be located in the park strip at least 5 feet away from trees and driveway approaches. Each light will be connected to the residence in front of which it is located for electrical power. For each light installed, a revocable permit (see below) must be signed by the homeowner agreeing to operate and maintain the light. For more design information, please refer to the "Design and Installation Requirements" handout available from the Transportation Division.

Select street light style and hire contractor.

Residents must select a style of street light and have it and the lighting layout design approved by the Transportation Division. The residents must hire a licensed electrical contractor to install the lights and have the lights connected to the homes for electrical power. As with any contract, one should read and understand all parts of a contract that is being signed. If one is not sure about a part of the contract or does not understand any part of it, it is best to ask and/or get a second opinion. The contract should cover all work performed including labor, materials and all permit fees. It is wise to include a time schedule in the contract and retain a portion of the total contract cost until the project is completed to insure the work is completed satisfactorily and on time.

Obtain revocable permits.

Once it is known which homes will have lights connected to them, the sponsoring neighborhood resident should contact the Transportation Division to obtain the Revocable Permits which must be signed and notarized by each property owner where a light is to be connected.

Obtain a grant application from HAND.

For those wishing to seek financial assistance for the capital cost of the project, a Neighborhood Matching Grant application may be found online at; www.slcgov.com/ced/hand/new/pages/nmg2-1.htm or by calling Bob Gore of the City's Housing and Neighborhood Development (HAND) Division at 535-7122.

Construction.

Once the design has been approved by the Transportation Division, all revocable permits have been signed and notarized and a funding grant application, if applicable, has been approved: the contractor can seek the appropriate permits to perform your work and construction may begin. City inspectors will perform limited inspections in accordance with City permits during the course of the project. Residents are responsible for the management of the project.

Please note that some of the above steps can be worked on concurrently. You are encouraged to direct any questions about this resident-driven process to Mike Barry at 535-7147 or at michael.barry@slcgov.com.