

Rules of Decorum in the Salt Lake City Council Chamber



The City Council Chamber is a forum for public discourse and give-and-take on many issues. As a public forum, people may agree – or disagree – with arguments made there. The City Council wants people to speak out on items that concern them, and the Council wants everyone to feel comfortable when speaking or when listening to speakers. To maintain the Chamber as a place where people feel comfortable participating in their government, please observe the following rules of civility:

Please open any large bags, purses or backpacks for inspection by officers before entering the City Council Chamber or the Committee of the Whole Room (Room 326).

If anyone has a prop or piece of equipment integral to a presentation, please clear its use with an officer before entering the Council Chamber.

Public Hearings

The City Council does not allow any disruptive demonstrations for or against an issue, including the waving of placards or pictures.

If you have written remarks, a document, or other items you may want the City Council to review, please give them to our staff, and they will distribute them for you.

Please observe a two-minute time limit so everyone may have a chance to speak. The Council expects speakers to be gracious to those with opposing views and not to slander or otherwise vilify others.

The City Council expects people in the Chamber to be respectful of speakers and not jeer at them – or cheer or clap for them.

Public Comments to the City Council (See reverse side on how to submit your comments)

The Public Comments section allows speakers to address the City Council on any subject. However, the City Council expects those who speak to follow the same rules of civility for speakers and listeners that those who speak at public hearings observe.

Again, if you have written remarks, a document, or other items you may want the City Council to review, please give them to our staff, and they will distribute them for you.

There may be times when a City Council Member may request a point of personal privilege from the Chair to ask a question or make a brief remark, but this portion of the meeting is designed for you to speak and the City Council to listen.


The Salt Lake City Council Welcomes Your Comments


If you wish to provide comments during the City Council Meeting, please fill out a yellow public comment form and be certain to:

- a) check the box indicating you wish to speak
- b) include the agenda item or topic/issue related to your comment

Please hand your completed comment card to a Council staff member in the room. When the staff collects your card, please give them any written information you may wish to present to the Council. The City Council will call you to the podium to speak in the order cards are received. Comments are limited to two minutes.

Other methods in which to provide your comments to the City Council:

Email:  council.comments@slcgov.com

Write:  Salt Lake City Council
451 S. State Street, Room 304
P.O. Box 145476
Salt Lake City, UT 84114-5476

Phone:  (801) 535-7600

Fax:  (801) 535-7651

24- Hr Comment Line: (801) 535-7654

When providing additional information or comments to the Council, it is helpful to include your name, address, contact number, email, and submit a set of bullet points, such as:

- Issue/concern/problem
- Concerns/objections to the proposal
- Aspects of the proposal you support
- Questions you may have
- Recommendations for solutions
- Information you want to be sure the Council knows
- Other

To learn more about Salt Lake City government, view cable SLCTV Channel 17 or visit: www.slcgov.com.

If you are unable to attend a City Council meeting, here are some other options:

- visit: www.slcgov.com/council/ and under the “Audio/Video Link” column listen to Council meetings live from a computer
- view a rebroadcast of a City Council meeting on SLCTV cable channel 17
- visit: www.slctv.com/vd_city_council.htm to listen to a previous Council meeting or download a podcast
- contact the City Recorder’s Office at 535-7671 and request a CD copy of a Council meeting or a particular agenda item