



HLC: Designation

Use for: Designation of an individual property or a district or to change the boundaries of an existing district or individual property with an Historic Preservation Overlay or for consideration of non-contributing status.

OFFICE USE ONLY

Petition No.

Date Received:

Reviewed By:

SALT LAKE CITY PLANNING

Address of Subject Property:

Project Name:

Name of Applicant:

Name of Applicant:

Address of Applicant:

E-mail Address of Applicant:

E-mail Address of Applicant:

Applicant's Interest in Subject Property:

Name of Property Owner:

Name of Property Owner:

E-mail Address of Property Owner:

E-mail Address of Property Owner:

County Tax ("Sidwell #")

County Tax ("Sidwell #"):

Legal Description (if different than tax parcel number):

Please Check Type of Application and submit associated fee

Type	Application Fee	Additional Fee
Consideration of Non-Contributing Status	\$27.69	Plus cost of first class postage if application goes before the Historic Landmark Commission.
Inclusion in City Register of Cultural Places (Landmark Site)- zoning amendment	\$885.92	Plus \$110.74 per acre in excess of one acre and cost of first class postage
Boundary Adjustment of an H Historic Preservation Overlay District – zoning amendment	\$885.92	Plus \$110.74 per acre in excess of one acre and cost of first class postage

Notice: Additional information may be required by the project planner to ensure adequate information is provided for staff analysis.

All information submitted as part of the application may be copied and made public including professional

File the complete application at:

SLC Buzz Center
 451 S State, Room 215
 PO Box 145471
 Salt Lake City, UT 84114-
 5480 Telephone: (801) 535-

Signature of Property Owner _____

Or authorized agent

Please include with the application:

Attach additional sheets, if necessary

All attachments, with the exception of mailing labels, must be submitted in a digital format. Please also submit plans in print format. An additional fee of \$10 will be charged for any plans, drawings, photographs, etc that are not submitted digitally.

- Postage for all property owners within three-hundred 300 feet of edge of subject property for new construction. The name, address, and Sidwell number of each property owner must be typed or clearly printed on gummed mailing labels. Please include yourself and the appropriate Community Council Chair.
- Zoning Amendment application
- Recent and historic photographs, if available, of the neighborhood and/or subject property.
- Written explanation explaining the reason for the request.
- Research materials to assist the HLC in evaluating the age, integrity, and significance of the property, including (if available):
 - Title search
 - Building permits card and invoice
 - Tax card information and photo
 - Biographical information or obituary for any previous owners
 - Information about the architect and/or builder.
- Completed designation form (Not applicable for consideration of Non-Contributing Status)
- Other information as requested by Zoning Administrator.

For a **Boundary Adjustment**, please also include:

- Statement explaining proposal and signatures from each of the property owners who agree to the proposal

*** Please note that attachments will be included in staff reports that will be available to the public.

DESIGNATION

Review: Establishment of An Historic Preservation Overlay District Or Landmark Site requires an amendment of the zoning map and approval from the Planning Commission. Any individual or organization can request that the historic landmark commission consider preparing an application of a landmark site or H historic preservation overlay district.

Criteria For Selection:

- a. Significance in local, regional, state or national history, architecture, engineering or culture, associated with at least one of the following:
 - i. Events that have made significant contribution to the broad patterns of history, or
 - ii. Lives of persons significant in the history of the city, region, state, or nation, or
 - iii. The distinctive characteristics of a type, period or method of construction; or the work of a notable architect or master craftsman, or
 - iv. Information important in the understanding of the prehistory or history of Salt Lake City; and
- b. Physical integrity in terms of location, design, setting, materials, workmanship, feeling and association as defined by the national park service for the National Register of Historic Places; and
- c. The age of the site. Sites must be at least fifty (50) years old, or have achieved significance within the past fifty (50) years if the properties are of exceptional importance.

Criteria for Boundaries:

- a. Contain documented historic or architectural resources;
- b. Coincide with documented historic boundaries such as early roadways, canals, subdivision plats or property lines;
- c. Coincide with logical physical or manmade features and reflect recognized neighborhood boundaries; and
- d. Contain nonhistoric resources or vacant land only where necessary to create appropriate boundaries to meet the criteria of subsection C2 of this section.

Criteria for Boundaries Adjustment:

- a. The properties have ceased to meet the criteria for inclusion within an H historic preservation overlay district because the qualities which caused them to be originally included have been lost or destroyed, or such qualities were lost subsequent to the historic landmark commission recommendation and adoption of the district;
- b. Additional information indicates that the properties do not comply with the criteria for selection of the H historic preservation overlay district as outlined in subsection C2 of this section; or
- c. Additional information indicates that the inclusion of additional properties would better convey the historical and architectural integrity of the H historic preservation overlay district, provided they meet the standards outlined in subsection C2 of this section.

Criteria For The Revocation Of Designation:

- a. The property has ceased to meet the criteria for designation as a landmark site because the qualities that caused it to be originally designated have been lost or destroyed or the structure has been demolished.
- b. Additional information indicates that the landmark site does not comply with the criteria for selection of a landmark site as outlined in subsection C2 of this section.
- c. Additional information indicates that the landmark site is not of exceptional importance to the city, state, region or nation.

Definition of Non-Contributing: A structure within an H historic preservation overlay district that does not meet the criteria listed in subsection C2 of section 21A.34.010. The major character defining features have been so altered as to make the original and/or historic form, materials and details indistinguishable and alterations are irreversible. Noncontributing structures also include those which are less than fifty (50) years old.

Designation

A

