

**Revocation of Landmark Site Status  
Community Council / Citizen Group Input**

TO: \_\_\_\_\_, Chair \_\_\_\_\_ Community Council

FROM: \_\_\_\_\_, Planning Division Staff

DATE: \_\_\_\_\_

RE: \_\_\_\_\_

Applicant \_\_\_\_\_, represented by \_\_\_\_\_, is requesting the Salt Lake City Council approve a request for Revocation of Landmark Site Status for the property at \_\_\_\_\_. The request relates to the \_\_\_\_\_, located at \_\_\_\_\_. The structure was designated as a Landmark Site in \_\_\_\_\_. As part of this process, the applicant is required to solicit comments from the \_\_\_\_\_ Community Council. The purpose of the Community Council review is to inform the community of the request and solicit comments / concerns they have with the request. The Community Council may also take a vote to determine whether there is support for the project, but this is not required. (Please note that the vote in favor or against is not that important to the Planning Commission. What is critical is to raise relevant issues for their review.)

If the Community Council chooses to have a request presented to them, the applicant will only be required to meet with the Community Council once before the Planning Staff will begin processing the application. The Community Council should submit its comments to me, as soon as possible, after the Community Council meeting to ensure there is time to incorporate the comments into the staff report to the Planning Commission. Comments submitted too late to be incorporated into the staff report, can be submitted directly to the Planning Commission, via the Planning Division, for their review prior to the Planning Commission Public Hearing. Planning Staff will also attend the meeting to answer any questions and listen to the comments made by the Community Council members.

Following are City adopted criteria that the Planning Commission will use to make their decision. The City's technical staff will review the request to ensure it complies with adopted policies and regulations. Input from the Community Council / citizen groups can be more general in nature and focus on issues of impacts to abutting properties and compatibility with the neighborhood. Staff is not looking for you to make comments on each of the below listed criteria, but general comments should pertain to the criteria listed below.

- a. The property has ceased to meet the criteria for designation as a landmark site because the qualities that caused it to be originally designated have been lost or destroyed or the structure has been demolished;
- b. Additional information indicates that the landmark site does not comply with the criteria for selection of a landmark site as outlined in subsection 21A.34.C.2;
- c. Additional information indicates that the landmark site is not of exceptional importance to the city, state, region or nation.
- d. Consistency with the master plan policies of the \_\_\_\_\_ Master Plan;
- e. Harmony with the overall character of existing development in the immediate vicinity of the subject property;
- f. Extent to which adjacent properties will be adversely affected;
- g. Consistency with applicable overlay zoning districts (such as Historic Preservation, Ground Water Protection and Stream / River Corridors. The Project Planner can inform you of whether the property is within an overlay zoning district.); and

- h. Adequacy of public facilities and services intended to serve the subject property (such as roads, parks, police and fire protection, schools etc.)

You may submit your written comments to the Planning Division by mail at Salt Lake City Planning Division, 451 South State Street, Room 406, SLC, UT 84111; by Fax at (801) 535-6174 or via e-mail to me at [\\_\\_\\_\\_\\_@slcgov.com](mailto:_____@slcgov.com).

If you have any questions, please call me at \_\_\_\_\_ or via e-mail.



