



Land Use Planning Application

Zoning Administration:

- Administrative Interpretation
- Alternative Parking
- Appeal of an Administrative Decision
- Determination of Nonconforming Use
- Home Daycare or Preschool
- Newspaper Dispensers
- Outside Dining in Required Yard Areas
- Rebuild Letter
- Routine & Uncontested Home Occupation
- Routine & Uncontested Matter
- Special Exception
- Variance

Subdivision and Condominiums:

- Preliminary Condominium: New Conversion
- Subdivision Amendment: Residential Non-Residential
- Preliminary Subdivision Foothills
- Preliminary Subdivision: Residential Non-Residential
- Preliminary Subdivision Minor
- Routine & Uncontested Lot Line Adjustment
- Final Plat
- Subdivision Screening

Planning Commission:

- Alley Vacation or Closure
- Annexation
- Building and Site Design Review
- Conditional Use
- Master Plan Amendment
- Planned Development
- Street Closure
- Street Name Change
- Zoning Amendment: Text Amendment Map Amendment

Historic Landmark Commission:

- HLC: Demolition or Economic Hardship
- HLC: Designation
- HLC: Major Alterations, New Construction, Relocation & Appeal of Administrative Decision
- HLC: Minor Alterations

Description of Proposed Project:
 (Include type of development, number of residential units, parcel size, square feet of building area, etc. (Attach additional sheet if necessary))

Name of Project and Property Address:

Applicant name:

Phone:

Address:

E-mail address:

Cell/Fax:

Property owner(s) name:

Phone:

Property owner (s) signature

Date:

E-mail address:

Cell/Fax:

County Tax ID ("Sidwell #") for all properties involved:

Fees

Permit Fee _____

Verified By _____

Date Received _____

Received by _____

Project Number _____

Assigned to _____

Subdivision and Condominium Requirements

Subdivision Amendment Residential and Non-Residential Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> A legal description of the boundaries of the subject property together with each proposed lot(s)	1
<input type="checkbox"/> One (1) 11"x17" copy of plat drawings	1
<input type="checkbox"/> Ten (10) copies of complete preliminary drawings showing land to be subdivided, properly and accurately drawn to scale at a minimum of 1:20, certified as accurate by a Registered Land Surveyor or Professional Engineer	10
<input type="checkbox"/> Filing Fee \$332.22. \$110.74 will be charged for each additional lot created. For consolidations, this fee will be charged for the number of lots over one (1) that remain and the cost of first class postage for each address is due at time of application. Please do not provide postage	1

Preliminary Condominium New & Conversion Requirements

<input type="checkbox"/> Application Form	1
<input type="checkbox"/> If the condominium proposal is a conversion, please include a property report responsive to Section 18.32.050 of the Salt Lake City Code. Also provide the names and addresses of tenants of the building, and proof that they have been notified of the owner's intent to convert the building into condominiums	1
<input type="checkbox"/> Two (2) copies of proposed bylaws governing the long term maintenance of building	2
<input type="checkbox"/> The cost of first class postage for each address is due at time of application. Please do not provide postage.	
<input type="checkbox"/> Ten (10) copies of a preliminary survey drawn to scale at a minimum 1:20. The plat must be accurately drawn to scale, certified as accurate by a Registered Land Surveyor or Professional Engineer	10
<input type="checkbox"/> Filing fee \$442.96 plus \$33.32 per unit and the cost of first class postage for each address is due at time of application. Please do not provide postage	1

Final Plat (For use with all condominiums, Subdivision Amendments, Major Subdivisions (Over 30 lots), and some minor process subdivisions)

<input type="checkbox"/> Application Form	1
<input type="checkbox"/> Title report, current within two weeks	1
<input type="checkbox"/> One (1) 11"x17" (reduced) copy of the plat	1
<input type="checkbox"/> Ten (10) final plat drawings (complete set if multiple sheets)	10
<input type="checkbox"/> Filing Fee - See below:	1
<input type="checkbox"/> Condominium \$332.22 plus \$22.15 per lot	1
<input type="checkbox"/> Subdivisions \$664.44 plus \$110.74 per lot	1
<input type="checkbox"/> Subdivisions (30 lots or more) \$1,107.40 plus \$110.74 per lot	1
<input type="checkbox"/> Subdivisions within FR & FP zones \$664.44 plus \$166.11 per lot	1

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Applicant Certification

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Date

Signature

File the Complete application at:

Salt Lake City Buzz Center
451 South State Street, Room 215
PO Box 14571
Telephone: (801) 535-7700

Subdivision and Condominium Requirements

Preliminary Subdivision Foothills Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> A legal description of the boundaries of the subject property together with each proposed lot(s)	1
<input type="checkbox"/> One (1) 11"x17" (reduced) copy of plat drawings	1
<input type="checkbox"/> Ten (10) copies of complete preliminary drawings showing land to be subdivided, properly and accurately drawn to scale at a minimum of 1:20, certified as accurate by a Registered Land Surveyor or Professional Engineer	10
<input type="checkbox"/> Filing Fee \$332.22. \$110.74 will be charged for each additional lot created. For consolidations, this fee will be charged for the number of lots over one (1) that remain and the cost of first class postage for each address is due at time of application. Please do not provide postage	1

Preliminary Subdivision Residential and Non-Residential Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> A legal description of the boundaries of the subject property together with each proposed lot(s)	1
<input type="checkbox"/> One (1) 11"x17" (reduced) copy of plat drawings	1
<input type="checkbox"/> Ten (10) copies of complete preliminary drawings showing land to be subdivided, properly and accurately drawn to scale at a minimum of 1:20, certified as accurate by a Registered Land Surveyor or Professional Engineer	10
<input type="checkbox"/> Filing Fee \$332.22. \$110.74 will be charged for each additional lot created. For consolidations, this fee will be charged for the number of lots over one (1) that remain and the cost of first class postage for each address is due at time of application. Please do not provide postage	1

Preliminary Subdivision Minor Process Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> A legal description of the boundaries of the subject property together with each proposed lot(s)	1
<input type="checkbox"/> One (1) 11"x17" (reduced) copy of plat drawings	1
<input type="checkbox"/> Ten (10) copies of complete preliminary drawings showing land to be subdivided, properly and accurately drawn to scale at a minimum of 1:20, certified as accurate by a Registered Land Surveyor or Professional Engineer	10
<input type="checkbox"/> Filing Fee \$332.22. \$110.74 will be charged for each additional lot created. For consolidations, this fee will be charged for the number of lots over one (1) that remain and the cost of first class postage for each address is due at time of application. Please do not provide postage	1

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Subdivision and Condominium Requirements

Routine & Uncontested Lot Line Adjustment Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> A legal description of the boundaries of the subject property together with each proposed lot(s)	1
<input type="checkbox"/> Consent Form	1
<input type="checkbox"/> Six (6) copies of complete preliminary drawings showing land to be subdivided, properly and accurately drawn to scale at a minimum of 1:20, certified as accurate by a Registered Land Surveyor or Professional Engineer	6
<input type="checkbox"/> Filing Fee \$221.48	1

Subdivision Screening Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> Property Parcel Sidwell tax I.D. Number	1
<input type="checkbox"/> Site Plan development proposal	1
<input type="checkbox"/> Salt Lake County, property parcel history screen print out, if necessary	1
<input type="checkbox"/> ALTA survey of the property, if necessary	1

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Zoning Administration Requirements

Administrative Interpretation Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> Provisions and section of the Zoning Ordinance for which an interpretation is sought	1
<input type="checkbox"/> The facts of the specific situation giving rise to the request for an interpretation	1
<input type="checkbox"/> The precise interpretation claimed by the applicant to be correct	1
<input type="checkbox"/> When a use interpretation is sought: (a) State what use classification you think is most similar to your proposed use. (b) Provide a complete description of your proposed use and how you feel it will be compatible with the zoning district. Include any documents or information that feel would be helpful in making an interpretation	1
<input type="checkbox"/> Filing Fee \$55.37. An additional \$55.37 per hour will be applied to cost for research exceeding the first hour	1

Alternative Parking Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> Site Plan drawn to scale at a minimum 1:20 showing the following: Dimensions of the subject lot, parking spaces, landscaping, driveways, safety curbs, location of trash receptacles, size and locations of all existing and proposed buildings or other structures	1
<input type="checkbox"/> For a unique non-residential use or intensified parking re-use request, provide a professional prepared parking study	1
<input type="checkbox"/> A professional prepared traffic impact study if required by the Zoning Administrator	1
<input type="checkbox"/> One 11x17 inch reduced copy of each plan and elevation drawing	1
<input type="checkbox"/> Filing Fee \$332.22 for residential; \$609.07 nonresidential and the cost of first class postage for each address is due at time of application. Please do not provide postage	1

Appeal of an Administrative Decision Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> Governing ordinance or statute: Please cite the applicable ordinance number(s) and give a brief description of what it says (attach additional sheets if necessary)	1
<input type="checkbox"/> Administrative interpretation: Please describe the decision made by the City official	1
<input type="checkbox"/> Claim of Appellant: Please state why you feel the ordinance should be interpreted differently	1
<input type="checkbox"/> Site plan, building floor plans, and building elevation, if necessary.	1
<input type="checkbox"/> Filing Fee \$221.48 and the cost of first class postage for each address is due at time of application. Please do not provide postage	1

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Zoning Administration Requirements

Determination of Nonconforming Use Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> All evidence to support a continuation of the existing use	1
<input type="checkbox"/> If the existing use is nonresidential, attach copies of all business licenses relating to the subject property	1
<input type="checkbox"/> A chronology of all uses on the subject property from the time the existing use began to the date of this application	1
<input type="checkbox"/> A description of the determination or modification of existing use that is being requested	1
<input type="checkbox"/> Filing Fee \$166.11 and the cost of first class postage for each address is due at time of application. Please do not provide postage	1

Home Daycare or Preschool

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> Number of children attending the Home Day Care or Home Preschool and number of employees/staff	1
<input type="checkbox"/> Total number to be on the premises daily	1
<input type="checkbox"/> Expected maximum number to be on the premises at any given time	1
<input type="checkbox"/> Proof of appropriate licensing from the State of Utah, where applicable, or basis upon which exemption there from is claimed	1
<input type="checkbox"/> Filing Fee \$110.74 and the cost of first class postage for each address is due at time of application. Please do not provide postage	1

Newspaper Dispenser

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> A map showing locations of existing and proposed dispensers (A map of the ECBD is attached). List all proposed dispensers locations and any location changes	1
<input type="checkbox"/> A list providing approximate address and location of all dispensers	1
<input type="checkbox"/> Elevation drawings showing height, width, and color of each dispenser type	1
<input type="checkbox"/> A copy of Certificate of Insurance or proof of financial liability to be approved by the City Risk Manager	1
<input type="checkbox"/> Filing Fees: The required fee for each approved dispenser is \$5.00	1

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Zoning Administration Requirements

Outside Dining in Required Yard Areas Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> A complete neighbor consent form with all appropriate signatures	1
<input type="checkbox"/> Evidence that the proposed outside dining is in conjunction with and incidental to an indoor restaurant	1
<input type="checkbox"/> Evidence that all the proposed dining activities will be conducted on private property and that none of the activities will occur on any public right-of-way unless separate approval for the use of any such public rights-of-way has been obtained by the city	1
<input type="checkbox"/> A site plan showing property lines, public rights-of-way, parking area(s) with ingress and egress, location of outdoor dining area and location of buildings, paving, landscaping, planters, fencing, canopies, umbrellas or other table covers or barriers surrounding the area	1
<input type="checkbox"/> Filing Fee \$110.74	1

Rebuild Letter

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> Address of subject property and applicant's interest in the subject property	1
<input type="checkbox"/> Address the letter to:	1
<input type="checkbox"/> Filing Fee \$55.37	1

Routine & Uncontested Home Occupation

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> A complete description of the proposed home occupation	1
<input type="checkbox"/> A listing of all individuals at the home who will be working on this business	1
<input type="checkbox"/> The number of clients per hour/day	1
<input type="checkbox"/> Expected hours of operation	1
<input type="checkbox"/> Consent Form	1
<input type="checkbox"/> Filing Fee \$110.74	1

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Zoning Administration Requirements

Routine & Uncontested Matter

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> Site Plan drawn to scale at a minimum 1:20 showing the following: Dimensions of the subject lot, parking spaces, landscaping, driveways, safety curbs, location of trash receptacles, size and locations of all existing and proposed buildings or other structures	1
<input type="checkbox"/> An elevation plan drawn to scale showing all elevations of existing and proposed structures	1
<input type="checkbox"/> A description of your proposed construction	1
<input type="checkbox"/> Consent Form	1
<input type="checkbox"/> Filing Fee \$110.74	1

Special Exception

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> Site Plan drawn to scale at a minimum 1:20 showing the following: Dimensions of the subject lot, parking spaces, landscaping, driveways, safety curbs, location of trash receptacles, size and locations of all existing and proposed buildings or other structures	1
<input type="checkbox"/> An elevation drawing to scale showing all elevations of existing and proposed structures	1
<input type="checkbox"/> A professional prepared traffic impact study if required by the Zoning Administrator	1
<input type="checkbox"/> One 11x17 inch reduced copy of each plan and elevation drawing	1
<input type="checkbox"/> Filing Fee \$221.48 and the cost of first class postage for each address is due at time of application. Please do not provide postage	1

Variance

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> Site Plan drawn to scale at a minimum 1:20 showing the following: Dimensions of the subject lot, parking spaces, landscaping, driveways, safety curbs, location of trash receptacles, size and locations of all existing and proposed buildings or other structures	1
<input type="checkbox"/> An elevation drawing to scale showing all elevations of existing and proposed structures	1
<input type="checkbox"/> A professional prepared traffic impact study if required by the Zoning Administrator	1
<input type="checkbox"/> One 11x17 inch reduced copy of each plan and elevation drawing	1
<input type="checkbox"/> Filing Fee \$221.48 and the cost of first class postage for each address is due at time of application. Please do not provide postage	1

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Planning Commission Requirements

Alley Vacation or Closure Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> Name, address and signatures of all owners of property abutting the subject alley who support the petition. Property owners must sign (not occupants who rent) and the petition must include the signatures of no less than 80 percent of the abutting property owners	1
<input type="checkbox"/> A property ownership map (Sidwell Map) showing the area of the subject alley. On the map please (1) highlight the subject alley (2) indicate with a colored circle or dot, the property owners who support the petition	1
<input type="checkbox"/> A legal description of the subject alley may be required	1
<input type="checkbox"/> If applicable, a signed, notarized statement of consent from property owner authorizing applicant to act as an agent	1
<input type="checkbox"/> Filing Fee \$221.48	1

Annexation Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form. Completed "Petition" for Annexation into the Corporate Limits of Salt Lake City	1
<input type="checkbox"/> Three (3) copies of the Annexation plat. The plat shall contain a complete legal description and total acreage of the area proposed for annexation and shall be prepared by a licensed land surveyor	3
<input type="checkbox"/> A current property plat (sidwell Map). Plat may be obtained from the Salt Lake County Recorder's Office, 2001 South State Street, Room N-1600	1
<input type="checkbox"/> If a development is proposed, please attach a site plan of the proposed development	1
<input type="checkbox"/> The cost of first class postage for each address is due at time of application. Please do not provide postage	
<input type="checkbox"/> Filing Fee \$1107.84	1

Building and Site Design Review Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> Site Plan, Floor Plan, Elevation Plan	1
<input type="checkbox"/> The cost of first class postage for each address is due at time of application. Please do not provide postage	1
<input type="checkbox"/> Filing Fee \$664.44	1

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Planning Commission Requirements

Conditional Use Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> A legal description of the subject property	1
<input type="checkbox"/> Ten (10) copies of a preliminary site development plan, floor plan, elevation drawings, and sign plans prepared according to the attached guidelines	10
<input type="checkbox"/> If applicable , a signed, notarized statement of consent from property owner authorizing applicant to act as an agent	1
<input type="checkbox"/> Filing Fee \$664.44 plus \$110.74 per acre in excess of one acre	1

Master Plan Amendment Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> A statement declaring the purpose for the amendment and the exact language. Include proposed boundaries, master plan area, and/or zoning district changes	1
<input type="checkbox"/> A copy of the Sidwell Map(s) that cover subject area and list of affected properties Sidwell Numbers	1
<input type="checkbox"/> If applicable , a signed, notarized statement of consent from property owner authorizing applicant to act as an agent	1
<input type="checkbox"/> The cost of first class postage for each address is due at time of application. Please do not provide postage	
<input type="checkbox"/> Filing Fee \$830.55, plus \$110.74 for each acre over one acre	1

Planned Development Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> A legal description of the subject property	1
<input type="checkbox"/> A vicinity map, drawn to scale, showing zoning districts and current uses of properties within 200 feet of the subject parcels.	1
<input type="checkbox"/> Ten (10) copies of a preliminary site development plan, floor plan, elevation drawings, and sign plans prepared according to the attached guidelines	10
<input type="checkbox"/> If applicable , a signed, notarized statement of consent from property owner authorizing applicant to act as an agent	1
<input type="checkbox"/> The cost of first class postage for each address is due at time of application. Please do not provide postage	
<input type="checkbox"/> Filing Fee \$664.44. For residential planned developments, an additional \$27.69 per unit is required. For non-residential developments, and additional \$110.74 per acre in excess of one acre	1

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Planning Commission Requirements

Street Closure Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> A letter explaining why you are requesting this street closure. Include a statement explaining why the street closure is consistent with the proposed public policy. If applicant is not a property owner adjacent to the street, please include the applicant's interest in the request	1
<input type="checkbox"/> The name, address and signatures of all abutting property owners who support the petition. Property owners must sign, not occupant who rent	1
<input type="checkbox"/> A property ownership map (Sidwell Map) showing the area of the proposed street closure. On the map please (1) highlight the section of the street (2) indicate with a list of property owners and write their names on the Sidwell map identifying the property they own	1
<input type="checkbox"/> Filing Fee \$332.22	1

Street Name Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> An explanation of how the requested street name will be compatible with adjacent streets location, historical character, or theme	1
<input type="checkbox"/> Written proof of notification of affected utility companies, the State Department of Transportation (if the name change affects a State road), and the U.S. Post Office	1
<input type="checkbox"/> The name, address and signatures of all abutting property owners who support the petition. Property owners must sign, not occupant who rent	1
<input type="checkbox"/> A property ownership map (Sidwell Map) showing the location of the street . On the map please (1) highlight the street (2) write the name of the property owner on the Sidwell map identifying the property owned	1
<input type="checkbox"/> The cost of first class postage for each address is due at time of application. Please do not provide postage	
<input type="checkbox"/> Filing Fee \$276.85	1

Zoning Amendment (Text and Map) Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> Written statement of the text or map amendment describing the purpose for the amendment and the exact language, boundaries and zoning district	1
<input type="checkbox"/> A complete description of the proposed use of the property where appropriate	1
<input type="checkbox"/> Legal description of the property	1
<input type="checkbox"/> Six (6) copies of site plans drawn to scale and one (1) 11x17 inch reduced copy of each plan and elevation drawing	6
<input type="checkbox"/> The cost of first class postage for each address is due at time of application. Please do not provide postage	
<input type="checkbox"/> Filing Fee \$885.92, plus \$110.74 for each acre over one acre	1

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Historic Landmark Commission Requirements

Demolition or Economic Hardship Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> Completed worksheet for Economic Hardship	1
<input type="checkbox"/> Recent and historic photographs	1
<input type="checkbox"/> Written explanation for the request	1
<input type="checkbox"/> Research materials to assist the HLC in evaluating the age	
<input type="checkbox"/> Filing Fee: Demolition (non-contributing) \$27.69; Demolition (contributing structure) \$442.96; Economic Hardship (conditional use process) \$221.48; Economic Hardship (demolition process) \$221.48. The cost of first class postage for each address is due at time of application. Please do not provide postage.	1

Designation Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> Zoning Amendment Application	1
<input type="checkbox"/> Recent and historic photographs, if available, of the neighborhood and/or subject property	1
<input type="checkbox"/> Written explanation for the request	1
<input type="checkbox"/> Research materials to assist the HLC in evaluating the age, integrity, and significance of the property, including (if available): Title search; Building permit card and invoice; Biographical information or obituary for any previous owner; Information about the architect and/ or builder; Completed designation form	1
<input type="checkbox"/> The cost of first class postage for each address is due at time of application. Please do not provide postage	
<input type="checkbox"/> Filing Fee: Consideration of Non-Contributing Status \$27.69; Inclusion on City Register of Cultural Places (Landmark Site) Zoning Amendment \$885.92; Boundary Adjustment of an H Historic Preservation Overlay District - Zoning Amendment \$885.92. The cost of first class postage for each address is due at time of application. Please do not provide postage.	1

Major Alterations, New Construction, Relocation & Appeals Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> Recent and historic photographs of the subject property. Current photographs should include on of each elevation of the structure and close up images of details that are proposed to be altered.	1
<input type="checkbox"/> Site plan, floor plans, elevation plans, materials board, window and door sections	1
<input type="checkbox"/> For Relocations, please include: name and address of mover, new address, proposed reuse of cleared lot and use of structure after moved and an application for new construction	1
<input type="checkbox"/> Filing Fee: Major alteration \$27.69; New Construction, Relocation and Appeal \$221.48. The cost of first class postage for each address is due at time of application. Please do not provide postage.	1

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Salt Lake City Buzz Center
451 South State Street, Room 215
PO Box 14571
Telephone: (801) 535-7700

Historic Landmark Commission Requirements

Minor Alterations Application Requirements

	Number of Copies
<input type="checkbox"/> Application Form	1
<input type="checkbox"/> Written explanation for the request	1
<input type="checkbox"/> Recent historic photographs, if available, of the neighborhood and/or subject property	1
<input type="checkbox"/> Site plan with square footage of existing and proposed building and lot, percentage of lot coverage, setbacks, landscaping, elevations and floor plans, materials board, window and door sections	1
<input type="checkbox"/> Filing Fee	1
<input type="checkbox"/> Filing Fee \$27.69	1

Notice: Additional information may be required by the planner to adequately provide for staff analysis.

Applicant Certification

I _____, applicant (or representative of the applicant) for this planning application, do hereby state that I have submitted the materials listed above, and that these materials have been completed following the instructions provided by Salt Lake City Buzz Center in the application form for this application request.

Date

Signature

File the Complete application at:
Salt Lake City Buzz Center
451 South State Street, Room 215
PO Box 14571
Telephone: (801) 535-7700