

Chapter 2.20 PLANNING AND ZONING COMMISSION

2.20.010 Purpose:

- A. It is the intent of the ordinance codified in this chapter that a city planning commission be provided which will represent the concerns of diverse citizen groups, as well as the broad interests of the community as a whole; that membership of this commission provide balanced representation in terms of geographic, professional, neighborhood and community interests; and that a wide range of expertise relating to the development of a healthy and well planned community be sought when establishing or altering the composition of the membership of the commission. Suggested interests from which expertise might be selected are as follows: banking, development, contracting, engineering, geology and seismology, law, ecology, the behavioral sciences, historical preservation, architecture and landscape architecture. It is not, however, intended that the composition of the commission be limited to professionals, but rather, that it represent a cross section of the community.
- B. It is further the intent of the ordinance codified in this chapter to provide that the activities of the commission and of its subcommittees be conducted with convenience and accessibility to the general public of the municipality. (Prior code ? 51-29-1)

2.20.020 Appointment:

The planning commission of the city shall be comprised of fifteen (15) members. The planning commission shall be composed of the following:

- A. Four (4) ex officio nonvoting members, including the mayor, the city engineer, the city transportation engineer and a building official, or their respective designees;
- B. Eleven (11) voting members, who shall be appointed by the mayor, with the advice and consent of the city council, from among the qualified electors of the city as follows:
1. Upon the effective date of the ordinance codified in this chapter, no member of the planning commission shall serve more than two (2) terms; however, a term with less than two (2) years remaining may be assumed by an appointee without regard to the two (2) term restriction. All voting members of the current planning commission shall serve the remainder of their six (6) year terms; however, no commission member currently serving a second or greater number term shall be eligible for reappointment.
 2. As the six (6) year terms of the current members of the planning commission expire, members shall be reappointed or a replacement appointed; provided, however, that upon the expiration of the current member terms in 1985, members or replacement shall be appointed or reappointed for a term of three (3) years to expire in 1988. Thereafter, terms of all appointees shall be for four (4) years.
 3. Three (3) additional appointees may be appointed on the effective date of the ordinance codified in this chapter. The appointees shall serve initial terms which shall expire in 1982 and may be reappointed for only two (2) additional full terms. Except as provided above, all

planning commission members appointed after January 1, 1981, shall serve for a term of four (4) years, and commencing January 1, 1981, no member of the planning commission shall serve more than two (2) terms. (Prior code ? 51-29-2)

2.20.030 Compensation:

The members of the planning and zoning commission shall serve without compensation except for reasonable expenses. (Prior code ? 51-29-4)

2.20.040 Removal And Vacancies:

Members of the planning commission may be removed for cause by the mayor, including, but not limited to, violations of those standards provided by the city's conflict of interest ordinance and the Utah municipal officers and employees disclosure act, section 1-3-1301 et seq., Utah Code Annotated, 1953, as amended, or its successor. Any vacancy occurring on the commission other than that of the ex officio members by reason of death, resignation or removal, shall be promptly filled by the mayor with the advice and consent of the city council for the unexpired term of such member. (Prior code ? 51-29-3)

2.20.050 Officers:

The planning commission shall annually elect a chairman and such other officers it deems advisable from among the appointive members of the commission and also a secretary, who need not be a member of such commission. The chairman and such other officers elected from the planning commission shall serve for a term of one year and shall not succeed in the office. (Prior code ? 51-29-6)

2.20.060 Quorum:

Six (6) voting members of the planning commission shall constitute a quorum. (Prior code ? 51-29-7)

2.20.070 Powers And Duties:

The planning and zoning commission shall have the duty to exercise all powers and functions conferred upon it by the statutes of the state and the ordinances of the city, relating to planning and zoning. (Prior code ? 51-29-8)

2.20.080 Meetings:

- A. The planning commission shall meet at least twice each month, as designated by the commission. Public hearings of the planning commission may be held at such meetings, however, all public hearings shall be held after the regular working hours of the city, upon proper notice, to consider any matters within the scope of the commission's duties as provided by ordinance or state statute.
- B. All meetings and public hearings of the planning commission shall be held in a public place designated by the commission and shall be of sufficient size to insure public access to the operations of the commission. The proceedings of each meeting and public hearing shall

be sound recorded. The recording of each meeting shall be kept for a minimum of sixty days. Upon the written request of any interested person, such recording shall be kept for a reasonable period of time beyond the sixty-day period, as determined by the planning official. Copies of the tapes of such proceedings may be provided, if requested, at the expense of the requesting party.

- C. The planning staff shall, within five days of each regularly scheduled planning commission meeting, supply each member of the commission sufficient materials and documents to advise the commission members of the issues to be discussed at the meeting. (Prior code ? 51-29-9)

2.20.090 Appointment of subordinates, contracting power and subcommittees.

- A. The planning commission may recommend to the mayor or the director of development services the appointment of such employees and staff as it may deem necessary for its work, and may also recommend to the mayor or the director of development services contracts with city planners and other consultants for such services as it requires; provided, however, that any expenditure of the commission, shall be first approved by the mayor, as being within the amount budgeted for such purposes by the city for that year.
- B. The mayor may also appoint, with the advice and consent of the city council, such individuals to serve on compatibility review subcommittees of the planning commission. The committees shall review proposed developments within design overlay zones according to the criteria set forth by city ordinance pertaining to such zone. Upon creation of such committees, a written recommendation from such overlay committee shall be required to be submitted to the planning commission for review before the project may be acted upon by the planning commission. (Prior code ? 51-29-5)